

BBDU Travel Grant Scheme for attending Conference/Seminar/Symposium/Workshop

The BBDU Travel Grant Scheme is for providing the financial support to the teachers of the University for attending Conferences, Seminars, Symposia, Workshops and training programs held in India. The aim of the scheme is to provide the teachers of the university the opportunity for sharing knowledge for academic growth and establish new collaborations to facilitate academic and research ambience in the university.

Eligibility to Apply

1. All regular and full-time faculty members of the university who have completed one year of services in the university are eligible to apply.
2. The level of the programme and the standing of the institution organizing the event should also be truly International / National / Professional capable of enhancing skills or adding to the professional accomplishment of the beneficiary.
3. The grant can be availed provided the faculty has a prior sanctioned leave for attending the program.
4. The grant can be availed only once in a financial year.

Nature and Quantum of Financial Assistance

1. The financial assistance may be provided for the following purpose
 - For delivering key note address/ invited talk/ plenary lecture and presenting a paper in the national and international conferences and other similar events within India.
 - For attending/ participating in Workshops, training programs and Faculty Development Programs relevant to the area of specialization/ research of the applicant.
2. The financial assistance shall cover
 - The cost of train travel (AC-II/III) or bus fare for forward and return journey from the work place to the nearest railway station or venue of conference by shortest route.

- Registration fee but not the late registration charges.
3. In case of air travel, the difference of the air and train fares shall be borne by the faculty.

Application, Sanction and Submission of the Claim

1. The application for the award of the grant should be submitted at least one month before the schedule date of the commencement of event in the prescribed format as per Annexure-1.
2. The applicant's proven record of research work, publications and the relevance of the event and its impact on the academic progression will be the important criteria for the sanction of the grant.
3. The sanctioned grant for attending the academic events will not be released in advance. The faculty will be required to claim the sanctioned grant after attending the event on the Conference Grant Claim Form along with the required documents (see Annexure-II).