



First Statutes
Babu Banarasi Das
University
Uttar Pradesh
Lucknow (U.P.)

**THE FIRST STATUTES OF
BABU BANARASI DAS UNIVERSITY
UTTAR PRADESH, LUCKNOW,**

1. PRELIMINARY

- A. (i) These statutes may be called the First Statutes of Babu Banarasi Das University Uttar Pradesh, Lucknow, 2010.
- (ii) They shall come into force with immediate effect.
- B. In these Statutes, unless the context otherwise requires-
- (i) 'Act' means the Babu Banarasi Das University Uttar Pradesh Act, 2010 (U.P. Act No. 25 of 2010).
- (ii) 'Society' means "Babu Banarasi Das Educational Society, Lucknow, registered under the Societies Registration Act, 1860 on 13.08.1997 with Sub Registrar Office, Firms, Societies and Chits, Lucknow".
- (iii) 'President' means the President of Babu Banarasi Das Educational Society.
- (iv) 'Clause' means a clause of these Statutes in which that expression occurs.

- (v) 'Prescribed' means as may be laid down in ordinances.
- (vi) 'Section' means a section of the Act.
- (vii) 'State Government' means the Government of Uttar Pradesh.
- (viii) 'University' means Babu Banarasi Das University Uttar Pradesh, Lucknow.
- (ix) 'UGC' means University Grants Commission.
- (x) 'AICTE' means All India Council Technical Education.
- (xi) 'PCI' means Pharmacy Council of India.
- (xii) 'BCI' means Bar Council of India.
- (xiii) 'DCI' means Dental Council of India.
- (xiv) 'MCI' means Medical Council of India.
- (xv) 'NCTE' means Nation Council for Teachers Education.
- (xvi) 'COA' means Council of Architecture.
- (xvii) Words and expressions used but not defined in these Statutes shall have the meaning assigned to them in the Act.

C. In these Statutes, all references to the age of an employee including a teacher, shall be construed to be references to the age according to the date of birth of the person concerned as mentioned in his High School Certificate or that of any other examination recognized as equivalent thereto or as mentioned in the birth certificate issued by the competent Government Authority.

D. The powers conferred on the University under the Act shall be exercised by the officers and the authorities of the University, as may be laid down in the Statutes and Ordinances.

2. OFFICERS OF THE UNIVERSITY

(A) The Chancellor:

- (i) The Management Committee of the Society shall appoint a person of repute as the Chancellor for a period for three years.
- (ii) The Chancellor shall, by virtue of his office, be the Head of the University. He shall, when present, preside over the meetings of the Court and the Convocations of the University.
- (iii) The Chancellor shall be the Chairman of the Court and the Executive Council.
- (iv) The Chancellor shall have the power to convene or delegate the power to convene and chair the meeting of the Executive Council or the Court to any officer of the University.
- (v) The Chancellor shall be competent to call from time to time such information or records relating to any affair of the University as he may think necessary and the Vice-Chancellor shall furnish the same. It shall be lawful for the Chancellor, after perusal of such information or records, to give, in the interest of the University, any directive to the Vice-Chancellor, or take any action against anyone as he deems fit and the Vice-Chancellor shall comply with such directives.
- (vi) The Chancellor shall have the right to conduct an inspection of an Institute, hostel, office, or any other

establishment/part of the University and of the examination centres himself or can direct any person or authority to do so. He can order an inquiry to be made in respect of any of these establishments. He can also order an inquiry to be made in respect of any matter connected with the administration and the finance of the University. The decision of conducting an inspection can be taken by the Chancellor himself suo-moto or on a representation or complaint.

- (vii) The Chancellor may address the Vice-Chancellor with reference to the result of such an inspection or inquiry together with his views and advice with regard to the action to be taken thereon. On receipt of the address made by the Chancellor, the Vice-Chancellor shall communicate forthwith to the Authority concerned, the result of the inspection or inquiry with the views of the Chancellor and the advice tendered by him regarding action to be taken thereon. The Authority concerned shall execute the directions given by the Chancellor within a reasonable time or within stipulated time if fixed by The Chancellor.
- (viii) The Authority concerned shall communicate, through the Vice-Chancellor, to the Chancellor the action taken on the advice of the Chancellor.
- (ix) Where the Authority concerned does not take action to the satisfaction of the Chancellor within the time limit, if any, fixed by the Chancellor, the Chancellor may, after considering any explanation furnished or representation made by the Authority concerned, issue such directions as he may think fit and the Vice-Chancellor or the Authority concerned shall be bound to comply with such directions.
- (x) Without prejudice to the foregoing provisions of this section, the Chancellor may, by an order in writing annul, suspend or modify any resolution, order or proceeding of any of the officers and authorities of the University not in

conformity with the Act, the Statutes or the Ordinances or not in the interest of the University.

Provided that, before making any such order, he shall call upon the authority concerned of the University to show cause why such an order should not be made and if any cause is shown within the time limit fixed by the Chancellor, he shall consider the same.

- (xi) Every proposal for the conferment of an Honorary Degree shall be subject to confirmation by the Chancellor.
- (xii) If in the opinion of the Chancellor, the Vice-Chancellor willfully omits or refuses to carry out the provisions of the Act or abuses the powers vested in him and if it appears to the Chancellor that the continuance of the Vice-Chancellor in office is detrimental to the interests of the University, the Chancellor may, after making such inquiry as he deems proper, by order remove the Vice-Chancellor. In such a situation the Chancellor may appoint any Professor or any other person of competence to act as Vice-Chancellor for the period until a new Vice-Chancellor is appointed as per the procedure laid down in the Statutes.
- (xiii) The Chancellor shall have the power to suspend the Vice-Chancellor during the pendency or in contemplation or any inquiry against him. In such a situation Chancellor may appoint any Professor or any other person of competence to act as Vice Chancellor for the period until a new Vice Chancellor is appointed as per the procedure laid down in statute.
- (xiv) The Chancellor shall also have any such other power as may be specified elsewhere in the Act or Statutes.

(B) The Pro-Chancellor

- (i) The Management Committee of the Society shall appoint a person of repute as the Pro-Chancellor for a period of three years.
- (ii) The Pro-Chancellor shall assist the Chancellor in discharging his day to day duties as and when required by the Chancellor and preside over the Convocation in his absence.
- (iii) The Pro-Chancellor will perform such duties as may be assigned or delegated to him by the Chancellor.
- (iv) The Pro-Chancellor may in writing under his hand addressed to the Chancellor resign his office.

(C) The Vice-Chancellor:

- (i) The Vice-Chancellor shall be a whole time salaried officer of the University and shall be appointed by the Chancellor with the approval of the Society except as provided by sub-clause 2A (xii), from amongst the persons whose names are submitted to him by the Committee constituted in accordance with the provisions of sub-clause (ii).
- (ii) The Committee for the selection of the Vice-Chancellor shall comprise:
 - a) One nominee of the President of the Society-Convener.
 - b) Two academicians of high repute, one each to be nominated by the President and the other by the Chancellor.
- (iii) The Committee, shall, as far as may be, at least sixty days before the date on which a vacancy in the office of the Vice-Chancellor is due to occur by reason of expiry of term or resignation under sub-clause (vii), and also

whenever so required and before such date as may be specified by the Chancellor; submit to the Chancellor, names of three persons suitable to hold the office of the Vice-Chancellor. The Committee shall, while submitting the names, in the alphabetical order also forward to the Chancellor a concise statement showing the qualifications and distinctions of each of the persons so recommended, but shall not indicate any order of preference.

Provided that first Vice-Chancellor *may* be nominated by the Chancellor.

- (iv) The Chancellor shall appoint a person as the Vice-Chancellor for a period of three years subject to the age of retirement being 75 years who satisfies the following criteria : -
- a) The age of retirement of Vice-Chancellor will be 75 years.
 - b) He should be physically and mentally fit to shoulder the responsibility.
 - c) He should have had a distinguished record of service or achievements otherwise in the field of education/administration/judiciary/medicine etc.
- (v) Where the Chancellor does not consider any one of the persons recommended by the Committee to be suitable for appointment as Vice-Chancellor, he may require the Committee to submit a list of fresh names in accordance with sub clause (iii).
- (vi) The Vice-Chancellor shall hold office for a term of three years from the date on which he enters upon his office subject to the age of retirement or his removal by the Chancellor under sub-clause (xii) of clause 2(A) :

Provided that the Vice-Chancellor may, be writing under his hand addressed to the Chancellor, resign his office and shall cease to hold his office on the acceptance by the Chancellor of such resignation.

- (vii) The emoluments and other conditions of service of the Vice-Chancellor shall be such as may be determined by the Society.
- (viii) In any of the following circumstances, the Chancellor shall be the sole judge, and may appoint the Pro-Vice-Chancellor or any Professor amongst first five in seniority, to the office of the Vice-Chancellor for a term not exceeding six months as he may specify :
 - a) Where a vacancy in the office of the Vice-Chancellor occurs or is likely to occur by reason of leave or any other cause, not being resignation or expiry of term, of which a report shall forthwith be made by the Registrar to the Chancellor or
 - b) Where a vacancy in the office of the Vice-Chancellor occurs and it cannot be conveniently and expeditiously filled in accordance with the provisions of the sub-clause (i) to (v) or
 - c) in any other emergency

Provided that the Chancellor may, from time to time, extend the term appointment of any person to the office of Vice-Chancellor under this sub-clause, however, that the total term of such appointment including the term fixed in the original order, does not exceed one year.

- (ix) The office of the Vice-Chancellor shall not remain vacant for a single day. If there is vacancy due to any reason and till the time any adhoc or permanent appointment is made under any clause, the Chancellor may appoint any Professor or any other person of competence to officiate as Vice-Chancellor with the approval of the President.

Provided that such an officiating Vice-Chancellor shall carryout only the routine business and will not take any financial or policy decision.

- (x) If in the opinion of the Chancellor, the Vice-Chancellor willfully omits or refuses to carry out the provisions of the Act or the Statutes or abuses the powers vested in him, or if it otherwise appears to the Chancellor that the continuance of the Vice-Chancellor in office is detrimental to the interest of the University, the Chancellor may, after making such inquiry as he deems proper, by order, remove the Vice-Chancellor.
- (xi) The Vice-Chancellor shall be the principal academic and executive officer of the University and shall exercise supervision and control over the affairs of the University and give effect to the decisions and the recommendations of the various Bodies and the Authorities of the University and shall be responsible for the maintenance of discipline in the University.
- (xii) The Vice-Chancellor shall be responsible for holding and conducting the University examinations properly and at due time and for ensuring that the results of such examinations are declared expeditiously and that the academic sessions of the University start and end on proper dates.
- (xiii) The Vice-Chancellor shall be the ex-officio Chairman of Academic Council.

- (xiv) The Vice-Chancellor shall have the power to convene or cause to be convened, meetings of the Academic Council. Provided that he may delegate this power to any officer of the University.
- (xv) In the absence of the Chancellor & Pro-chancellor the Vice-Chancellor shall preside over the meetings of Court, Executive Council, and Convocation of the University.
- (xvi) Notwithstanding anything contained in the Statutes, the Vice-Chancellor, if he is of the opinion that any decision of any Authority under him is beyond the powers conferred on it by the provisions of the Act, Statutes or Ordinances or that any decision taken is not in the interest of the University, may ask that Authority concerned to review its decision within sixty days of such a decision and if the Authority refuses to review its decision, either in whole or in part, as directed by the Vice-Chancellor or no decision is taken by it within the said period of sixty days, the matter shall be referred to the Chairman of the Executive Council who may call the meeting of the Executive Council or take a decision himself, whose decision thereon shall be final,

Provided that, the decision of the authority concerned shall remain suspended during the period of review of such decision, if so directed by the Vice-Chancellor.

- (xvii) The Vice-Chancellor shall have the right to speak in and otherwise to take part in the meetings of any other Authority or Body of the University, but shall not by virtue of this sub-clause, be entitled to vote.
- (xviii) It shall be the duty of the Vice-Chancellor to ensure faithful observance of the provisions of the Act, the Statutes and the Ordinances and he shall, without prejudice

to the powers of the Chancellor, President or Society posses all such powers as may be necessary in the behalf.

- (xix) Where any matter is of urgent nature requiring immediate action and the same could not be immediately dealt with by any officer or the Authority or other Body of the University empowered by or under statutes to deal with it, the Vice-Chancellor may take such action as he may deem fit and shall forthwith communicate the action taken by him to the Officer, Authority, or other Body, who or which in the ordinary course, would have dealt with the matter.

Provided that if the officer Authority or other Body is of opinion that such action ought not to have been taken, it may refer that matter to the Chancellor who may either confirm the action taken by the Vice-Chancellor or annul the same or modify it in such manner, as he thinks fit and there upon, it shall cease to have effect or, as the case may be, take effect in the modified form, however, that such annulment or modification shall be without prejudice to the validity of anything previously done by or under the order of the Vice-Chancellor;

Provided also that any person in the service of the University, who is aggrieved by the action taken by the Vice- Chancellor under this sub-clause, shall have the right to appeal against such action to the Chancellor within Thirty days from the date on which the decision of such action is communicated to him and thereupon, the Chancellor may confirm, modify or reverse the action taken by the Vice-Chancellor.

- (xx) In exceptional circumstances, the Vice-Chancellor may, in the interest of the University, take on action, which may involve a deviation from the provision of the statutes or the Ordinances. Provided that no such action shall be taken

by the Vice- Chancellor without the prior approval of the Chancellor.

Provided that no such action shall be taken by the Vice-Chancellor without the prior approval of the Chancellor.

Provided further that an aggrieved Officer, Authority, other Body or person may apply to the Chancellor for a review, within sixty days from the date such a decision is communicated to the aggrieved Officer, Authority, other Body or person.

- (xxi) Nothing in sub-clause (xix) and (xx) shall be deemed to empower the Vice-Chancellor to incur any expenditure not duly authorized and provided for in the budget.
- (xxii) Where the exercise of the power by the Vice-Chancellor under sub-clause (xx) involves the appointment of an officer, such appointment shall terminate on appointment being made in the prescribed manner or on the expiry of a period of six months from the date of the order of the Vice-Chancellor, whichever is earlier.
- (xxiii) The Vice-Chancellor shall exercise such other powers as may be laid down by the Statutes and Ordinances.

(D) The Pro-Vice-Chancellor:

- (i) The Pro-Vice-Chancellor may be appointed by The Chancellor in consultation with the Vice- Chancellor and with approval of the Society, from amongst the Deans, the Directors and the Professors of the University and will discharge his duties in addition to his normal duties.
- (ii) The Pro-Vice-Chancellor shall assist the Vice-Chancellor in discharging his day to day duties as and when required by the Vice-Chancellor. He shall preside over

the meetings of the University Bodies in absence of the Vice-Chancellor and shall exercise such powers and perform such duties as may be assigned or delegated to him by the Vice-Chancellor.

(E) Directors/Head of the Institutes

- (i) The Director shall be the head of the institution concerned and shall be appointed by the Chancellor, on the recommendation of Selection Committee constituted for this purpose. The qualifications, selection process, emoluments and perks shall be as per the applicable statutory body norms.
- (ii) The constitution of the Selection Committee shall be:
 - a) The Vice-Chancellor-Chairman.
 - b) One nominee of the Society.
 - c) One member of the Executive Council nominated by the Chancellor.
 - d) Two academicians of repute serving or retired from any other University/IIT/IIM. One each to be nominated by the President and the Chancellor.
- (iii) If the Posts of the Director falls vacant due to any unforeseen reason, the Vice-Chancellor shall appoint a suitable senior teacher to officiate as Director until a final selection is made.
- (iv) The qualification and experience for the post of Director shall be as prescribed by UGC/AICTE/PCI/DCI/MCI/BCI or any other Statutory Body, as the case may be. If no such eligibility qualifications are prescribed by the relevant Council, the eligibility qualifications will be decided by the

Executive Council on the recommendation of the Academic Council which will be adopted by the University.

- (v) In exceptional circumstances, the Executive Council may relax the prescribed qualifications for the post of Director.
- (vi) The Director shall be the Chief Executive and Academic Officer of the Institute and shall exercise supervision and control over the affairs of the institute and will take decision on the recommendations of the Deans/Heads. He will be accountable to the Vice-Chancellor.

(F) Registrar:

- (i) The Registrar shall be a whole time officer of the University. The Registrar shall be appointed by the President on the recommendation of the Society.
- (ii) The qualifications, selection process, the salary and allowances payable shall be decided by the Executive Council.
- (iii) The Registrar will retire on attaining the age of 65 years.
- (iv) The Chancellor can suspend the Registrar, institute inquiry and take appropriate action against him in cases of misconduct. The Chancellor can remove the Registrar without assigning any reason after giving him notice of three months or salary in lieu of the notice period.

- (v) The Registrar may resign his office after giving three months notice in advance to the Chancellor through the Vice-Chancellor and shall cease to hold his office on the acceptance of such resignation or on expiry of the notice period, whichever is earlier.
- (vi) The Registrar shall enter into agreements, sign documents, and authenticate records on behalf of the University as per the directions of the competent authority.
- (vii) The Registrar shall be responsible for due custody of the records and the common seal of the University. He shall be ex-officio Secretary of the Executive Council, the Court, the Academic Council, the Admission Committee and shall be bound to place before these authorities all such information as may be necessary for the transaction of their businesses. He shall perform such other duties as may be prescribed by the Statutes and Ordinances or required, from time to time, by the Executive Council or the Vice-Chancellor. He shall not, by virtue of this sub-clause, be entitled to vote.
- (viii) The Registrar shall have disciplinary control over all officers and employees of the University working under him.
- (ix) The power to take any disciplinary action under the above sub-clause except to order dismissal, removal, reduction in rank, reversion, termination or compulsory retirement of an employee referred to in the said sub-clause, shall lie with the Registrar. It

shall include the power to suspend such employee during the progress or in contemplation of an inquiry. However. Order of dismissal, removal, reduction in rank, reversion, termination or compulsory retirement may be made by the Registrar with the prior approval of the Appointing Authority.

- (x) Subject to the provision of the Act, it shall be the duty of the Registrar:
 - (a) To be the custodian of all properties of the University unless otherwise provided for by the Executive Council.
 - (b) To issue all notices convening meeting of the various authorities with the approval of the competent Authority concerned and to keep the minutes of all such meetings.
 - (c) To conduct the official correspondence of the Court, the Executive Council, and the Academic Council.
 - (d) To exercise all such powers as may be necessary or expedient for carrying out the orders of the Chancellor, Vice-Chancellor or various Authorities or Bodies of the University of which he acts as a Secretary.
 - (e) To represent the University in suits or proceedings by or against the University, sign powers of attorney, and verify the pleadings.

- (xi) The Registrar in his work would be assisted by a number of other officers including Officer on Special Duty (O.S.D.), Deputy Registrar and Assistant Registrars as prescribed and appointed by the Vice-Chancellor, Their work and conduct shall be supervised by the Registrar and they will continue in their offices at the pleasure of the Vice-Chancellor.

(G) Deans of the Faculties:

- (i) The Dean of a Faculty shall be appointed by the Vice-Chancellor from among five senior most Professors/Associate Professors of the Faculty with the approval of the Chancellor. However, the Director of the Institute may also be requested to look after the duties of Dean.
- (ii) He will hold the office of Dean for a period of two years.
- (iii) No person shall continue to be Dean after he has ceased to hold the post by virtue of which he came to hold off office of Dean.
- (iv) The Dean of a Faculty shall preside at all meetings and shall ensure that various decisions of the Board of Faculty are implemented.
- (v) He shall have the right to present and to speak at any meeting of the Board of Studies/Departmental Committee pertaining to his Faculty but shall have no right to vote there unless he is a member thereof.

- (vi) If a causal vacancy occurs in the office of the Dean of Faculty, the senior-most Professor and where no Professor is available in the Faculty, the senior most teacher in the Faculty shall perform the duties of the Dean until a regular appointment of the Dean is made by the Vice-Chancellor.
- (vii) The Dean of a Faculty shall have the following duties and powers:
 - a) He shall preside at all the meetings of the Board of Faculty and shall see that the various decisions of the Board are implemented.
 - b) He shall be responsible for bringing the academic, financial and other needs of the Faculty to the notice of the Director who in turn will present these to the Vice-Chancellor.
 - c) He shall be responsible for the organization and conduct of teaching, research & consultancy work of the department comprised in the faculty and for that purpose shall issue such directions as might be necessary in consultation with the Head of the Department concerned.

(H) The Dean of Students' Welfare:

- (i) The Dean/Additional Dean of Student's Welfare shall be appointed by the Vice-Chancellor with the approval of the Chancellor, from amongst the teachers of the University who are not below the rank

of an Associate Professor/Reader. The power of his removal lies with the Vice-Chancellor provided that the removed person may appeal to the Chancellor. The decision of the Chancellor shall be final.

- (ii) The teacher who is appointed as Dean of Students' welfare shall perform his/her duties in addition to his/her normal duties.
- (iii) One Additional Dean of Students' Welfare shall be appointed from amongst the lady teachers of the University who shall look after the female students if the Dean is a male teacher. If the Dean is a female teacher, the additional Dean will be a male teacher. The Additional Dean shall be accountable to the Dean of Students' Welfare. Associate/Deputy Deans may be appointed as and when necessary who will work under the guidance of Dean/Additional Dean.
- (iv) The term of office of the Dean/Additional Dean of Students' Welfare shall be two years unless fixed otherwise by the Executive Council:
- (v) The Dean and Additional Dean of Students' Welfare may communicate with the guardian of a student in respect of any matter, as and when necessary.
- (vi) The Deans of Students' Welfare will help and advice students in:
 - a. Choice of suitable courses and hobbies,
 - b. Arranging medical advice and assistance,

- c. Securing scholarships, stipends, part time employment and other pecuniary assistance,
- d. Counseling them at their difficult time, as the when required,
- e. All other activities in the interest of the students.
- f. Supervise extra-curricular activities.
- g. Obtain travel facilities for students for holidays and educational tours.

(I) The Controller of Examinations:

- (i) The Controller of Examinations will be appointed by the Vice-Chancellor for a period of three year on the recommendation of the selection committee constituted as under:
 - a) Vice-Chancellor as Chairman.
 - b) One member of the Executive Council nominated by the Chancellor with the prior approval of The Chancellor.
 - c) One Dean/Director/Professor from the University as an expert nominated by the Vice-Chancellor.
- (ii) The term of the Controller of Examinations can be extended for one more year by the Vice-Chancellor.
- (iii) The Controller of Examinations shall be the principal officer in-charge to conduct examinations and tests of the University and declaration of their results. He shall discharge his functions under the direct

superintendence, direction and guidance of the Vice-Chancellor.

- (iv) He shall be a whole time salaried officer of the University and shall be directly responsible to the Vice-Chancellor.
- (v) The Controller of Examinations shall be the Member Secretary of the Examinations Committee and may be invited to a meeting of the Executive Council, as and when required.
- (vi) The Controller of Examinations shall be responsible for making all the arrangements necessary for holding examinations and tests and timely declaration of their results.
- (vii) Subject to prior approval of Vice-Chancellor, the Controller of Examinations shall perform the following duties and responsibilities, namely:-
 - a) To prepare and announce in advance the calendar of examinations;
 - b) To arrange the Examiners and the moderators of question papers as received through the Deans.
 - c) To arrange for printing of questions papers and blank answer books and their safe custody;
 - d) To arrange to get the performance of the candidates at the examinations properly assessed and to process the results;
 - e) To arrange for timely declaration of the results of University Examinations and other tests of

the University. He can refer the matter to the Examination Committee in special circumstances before declaration of result if so needed.

- f) To postpone or cancel examinations in part or in whole, in the event of malpractices or if the circumstances so warrant and take disciplinary action or initiate any civil or criminal proceedings, against any person or group of persons or an institute or a faculty alleged to have committed malpractices.
 - g) To make appraisal from time to time, of the conduct of the University Examination and to ensure confidentiality wherever required.
 - h) To submit report regarding conduct of examination to the Examinations Committee and Academic Council.
- (viii) The Controller of Examinations shall exercise such other powers and perform such other duties as may be prescribed or assigned to him, from time to time, by the Examination Committee and the Vice-Chancellor.
- (ix) The Controller of Examinations will be assisted by additional and Joint Controllers of Examinations.
- (x) In absence of the Controller of Examinations, his duties shall be performed by any officer or teacher of the University as nominated by the Vice-Chancellor.

- (xi) The Controller, Additional Controller(s), and Joint Controller(s) of Examinations shall perform their work in addition to their normal teaching work.

(J) The Chief Proctor:

- (i) The Chief Proctor shall be appointed by the Vice-Chancellor from amongst the teachers of the University not below the rank of an associate Professor/Reader. The Chief Proctor shall assist the Vice-Chancellor in exercise of the powers as disciplinary authority in respect of students of the University and shall also exercise such powers and perform such duties in respect of discipline as may be assigned to him by the Vice-Chancellor in this behalf from time to time.
- (ii) The Chief Proctor shall be assisted by Proctors and Assistant Proctors whose numbers shall be fixed by the Vice-Chancellor. At least one of the Proctor/Asst. Proctor will be female, if the chief Proctor is male.
- (iii) Proctors and Assistant Proctors shall be appointed by the Vice-Chancellor in consultation with the Chief Proctor.
- (iv) The Chief Proctor, Proctor and Assistant Proctors shall hold office for a Period of two years.
- (v) The Chief Proctor Proctors and Assistant Proctors shall perform their duties in addition to their normal teaching work.

(K) The Treasurer

The Treasurer will be appointed by The President on the recommendation of the Society from amongst the Members of the sponsoring Society of the BBD University. He shall oversee the entire accounts of the University. He shall exercise such other powers and perform such other duties as may be assigned to him from time to time by the Chancellor and the President.

(L) The Finance Officer:

- (i) The Finance Officer will be appointed by the Chancellor.
- (ii) He/She shall be a whole time salaried officer of the University and shall be directly responsible to the Vice-Chancellor.
- (iii) The Chancellor or The President can suspend the Finance Officer, institute inquiry and take appropriate action against him in case of misconduct on his own or on the recommendation of the Vice-Chancellor. The Chancellor or The President can remove the Finance Officer without assigning any reason after giving him notice of three months or salary in lieu of the notice period.
- (iv) The Finance Officer may resign to the Chancellor through the Vice-Chancellor and shall cease to hold his office on the acceptance by the Chancellor of such resignation.

- (v) The Finance Officer shall be the Member Secretary of the Finance Committee and may be invited to a meeting of the Executive Council, as and when considered necessary.
- (vi) The Chancellor or The President can nominate an appropriate person till the vacancy of the Finance Officer as per University Rules may be filled.

3. AUTHORITIES OF THE UNIVERSITY

(A) The Court:

- (i) The constitution of the Court shall be as follows:
 - a) The Chancellor, who shall be the Chairman thereof
 - b) The Pro-Chancellor
 - c) The Vice-Chancellor
 - d) The Pro-Vice-Chancellor
 - e) Directors (maximum-03), to be nominated as prescribed
 - f) Deans (maximum-03), to be nominated as prescribed.
 - g) Treasurer
 - h) Finance Officer

- i) Two wardens of hostels to be nominated as prescribed.
 - j) Three teachers to be nominated as prescribed.
 - k) One student from each Institution, having Post graduate programme(s), subject to a maximum of Three, as prescribed. The student must have secured the highest marks in the preceding degree examination of the University and is studying in a post-graduate programme.
 - l) Five members nominated by the Society.
 - m) Six members nominated by the President comprising of eminent academicians and leaders from Corporate World.
 - n) Registrar as ex-officio non-member Secretary.
- (ii) The term of the nominated/selected members shall be three years except the students' representatives whose term shall be one year.
 - (iii) The powers and functions of the Court shall be as laid down in the Act.
 - (iv) The Court shall ordinarily meet once a year. The interval between two consecutive meetings of the Court shall not ordinarily be more than fifteen months.

- (v) The Chancellor may, whenever he thinks fit, convene a special meeting of the Court.
- (vi) A quorum for any regular special meeting of the Court shall consist of one-third of the total membership of the Court.

(B) The Executive Council:

- (i) The Executive Council shall be the principal executive body of the University.
- (ii) The constitution of the Executive Council shall be as follows:
 - a) The Chancellor, who shall be the Chairman thereof.
 - b) The Pro-Chancellor
 - c) The Vice-Chancellor
 - d) The Pro-Vice-Chancellor
 - e) Treasurer
 - f) Directors/Deans (maximum-5), to be nominated as prescribed.
 - g) Five persons nominated by the Society.
 - h) Five eminent academicians/ researchers/ industrialists/ persons from the Corporate World and prominent Social Workers to be nominated by The President.
 - i) The Registrar, who shall be ex-officio non-member Secretary thereof.

- (iii) The term of the selected/nominated members shall be two years.
- (iv) The Chairman may invite the Controller of Examination, the Finance Officer, or any Officer/Faculty member, or any external dignitary as a Special Invitee to a meeting of the Executive Council as and when considered necessary.
- (v) The Executive Council shall have the following duties and powers:
 - a) To make, amend or repeal Statutes and Ordinances in matters as laid down in the Act.
 - b) To manage the property and funds of the University.
 - c) To acquire or transfer any movable or immovable property on behalf of the University with the approval of the society.
 - d) To administer any funds placed at the disposal of the University for specific purpose.
 - e) To get the annual report, the annual accounts and the balance sheet prepared and get the annual accounts audited for presenting it to the Court and the Chancellor.
 - f) To consider and approve the minutes of the Academic Council, Finance Committee, and Planning Board of the University.

- g) To Institute scholarships, fellowship, bursaries, medals, and other rewards, as recommended by the Academic Council, from to time to time.
- h) To appoint the teachers and other academic and administrative staff including those appointed for a specific period and fix their emoluments as well as service conditions in the manner as prescribed.
- i) To constitute suitable Committees to look into the complaints, if any between employees or students and the University, and consider their recommendations for amicable settlements thereof.
- j) To receive, through proper channel, the appeals of the employees or students, within thirty days, against the action of any officer or other authority, after exhausting all available channels for redresser of grievances, for consideration and disposal thereof.

The Chairman of the Executive Council may take necessary steps for redresser of any grievance of anyone, if he feels it necessary.

- k) To consider and approve the proposals received from the Academic Council for conferment of honorary degrees.
- l) To withdraw the degrees or the academic distinctions granted earlier on recommendation of the Academic Council from a person on following grounds:

- i) Conviction by a Court of Law for a serious offence in involving moral turpitude.
 - ii) Irreproducible result in dissertations of doctoral work.
 - iii) Willful default in the payment of the University dues.
- m) To establish and abolish institutes, Departments, Centers etc. on the recommendations of the Academic Council.
 - n) To maintain discipline among the students through the Proctorial Board.
 - o) To decide the fees, emoluments, traveling and other allowances of the examiners, as prescribed.
 - p) To direct the form and use of the common seal of the University.
 - q) To regulate and enforce discipline among members of the teaching, administrative and other staff of the University in accordance with the Statutes and Ordinances.
 - r) To regulate and determine all other matters concerning the University in accordance with the Act.
- (vi) The Executive Council may, by a resolution passed by a majority of its total membership, delegate such of its powers as it deems fit to an officer or authority of the

University or to a committee appointed by it subject to such conditions as may be specified in the resolution.

- (vii) The meetings of Executive Council shall be called by its Secretary under the directions of its Chairman.
- (viii) The Executive Council may with the prior approval of the society create supernumerary post of teacher of the University with a view to enabling a teacher who is for the time being holding a responsible position of importance in educational administration or other similar assignment, to retain his lien and seniority as such teacher and also to continue to earn increments in his pay scale during the period of his assignment and to contribute towards provident fund and earn retirement benefits, if any.

Provided the post of Professor Emeritus can be created by the Executive Council in acceptance with terms and conditions, which may be specified in order.

- (ix) The Executive Council shall not take action in regard to the number, qualifications and emoluments of teachers, and the fees payable to examiners, except after considering the advice of the Academic Council and the Faculty Boards concerned.
- (x) The Executive Council shall give due consideration to every resolution of the Court, the action taken or, as the case may be, the reasons for non-acceptance of the resolution.

- (xi) The Executive Council shall meet normally once in every four months but at least two meetings of the Executive Council shall be held in a year.
- (xii) The Chancellor, may whenever thinks fit, convene a special meeting of the executive council.
- (xiii) A quorum for any regular special meeting of the Executive Council shall consist of one-third of the total membership of the Executive Council.

(C) The Academic Council:

- (i) The Academic Council shall be the principal academic body of the University.
- (ii) The constitution of the Academic Council shall be as follows:
 - a) The Vice-Chancellor as Chairman
 - b) The Pro-Vice-Chancellor
 - c) All the Directors of the Institute
 - d) All the Deans of All Faculties
 - e) All the Heads of the Department
 - f) All the Professors
 - g) One Associate Professor and One Assistant Professor from each Department, nominated by the Deans for a period of two years.
 - h) Five Persons from Institutes of repute or Industry (in service or retired) to be nominated by the Chancellor on the recommendations of the Vice-Chancellor.
 - i) Any other persons invited by the Chairman of the Academic Council as a *special invitee* in a meeting.
 - j) The Registrar as *ex-officio* non-member Secretary.

- (iii) Members of the Academic Council nominated by the Chancellor shall hold office for a period of two years.
- (iv) Academic Council shall have the following duties and powers:
 - a) To institute degrees, diplomas certificates and distinctions that may be awarded by the University.
 - b) To control and regulate the maintenance of the standard of instructions, education imparted and research carried out in the University.
 - c) To scrutinize and make its recommendations to the Executive Council on proposals submitted by the Faculty Boards concerning the courses of study.
 - d) To advise the Executive Council on all the Academic matter including matters relating to examinations conducted by the University.
 - e) To recognize the 10+2 examination, diplomas and degrees of other Boards, Universities & Institutions their equivalence in conformity with Association of Indian Universities.
 - f) To advice the Executive Council in regard to the qualifications required to be possessed by persons imparting instructions in particular subjects for various degrees and diploma of the University.
 - g) To report on any matter referred or entrusted to it by the Court or the Executive Council ; and

- h) To perform in relation to academic matter all such duties and to do all such acts as may be necessary for carrying out of the provisions of the Act. The Statutes and the Ordinance properly.
- (v) The meeting of the Academic Council shall be called by the Registrar under the directions of Vice-Chancellor.
- (vi) A quorum for any regular or special meeting of the Academic Council shall consist of one-third of the total membership of the Academic Council.

(D) The Finance Committee:

- (i) There shall be a Finance Committee of the University.
- (ii) The Finance Committee shall consist of:
 - a) The President or any person nominated by the President of the Society - Chairman.
 - b) The Chancellor
 - c) The Pro-Chancellor
 - d) The Vice-Chancellor
 - e) The Pro-Vice-Chancellor
 - f) The Treasurer
 - g) Two Financial Experts to be nominated by the Society.
 - h) The Finance Officer or the Registrar shall be ex-officio Non-Member Secretary of the Committee.
 - i) One Architect/Civil Engineer to be nominated by The President.
- (iii) The term of the membership of the persons at (g & h), except ex-officio members, shall be two year, provided

that he shall continue in office till the nomination/selection of his successor. No such member shall hold office successively for more than three terms.

- (iv) Four members of the Finance Committee shall form the quorum for the meeting of the Committee.
- (v) The Committee shall meet normally once in every four months but at least twice a year.
- (vi) The Finance Committee shall guide the Finance Officer on matters relating to the administration of funds of the University. It shall, having regard to the income and resources of the University, fix limits for the total recurring and nonrecurring expenditure for the ensuring financial year and may, for any special reasons, revise during the financial year the limits of expenditure approved in the budget. The decision of Finance Committee shall be binding on the Finance Officer.
- (vii) The annual accounts, budget and the financial estimates of the University prepared by the Finance Officer shall be laid before the Finance Committee for consideration and thereafter, before the Executive Council for approval. In case of any dispute, the matter shall be referred to the Society whose decision there on shall be final.
- (viii) The Finance Committee shall meet to examine the accounts and to scrutinize proposals for expenditure.
- (ix) The meeting of the Finance Committee shall be convened under the direction of the Vice-Chancellor and the notice

for convening the meetings shall be issued by the Finance Officer. He will keep the minutes of the all such meetings.

- (x) The Chairman, may, if think necessary, convene extraordinary meeting of the finance committee anytime.

(E) The Planning Board:

- (i) There shall be a Planning Board for the University.
- (ii) The Board shall consist of:
 - a) The President of the Society as Chairman
 - b) The Chancellor
 - c) The Pro-Chancellor
 - d) The Vice-Chancellor
 - e) The Pro-Vice-Chancellor
 - f) The Treasurer
 - g) Two members to be nominated by the Society.
 - h) One Architect/Civil Engineer to be nominated by the Vice-Chancellor.
 - i) The Registrar shall be Secretary of the Board.
- (iii) The functions of the Board shall, *inter alia*, be as follows:-
 - a. To ensure compliance of the norms laid down the by U.G.C. (University Grand Commission) and other statutory bodies in respect of infrastructure and supportive teaching aids;
 - b. To assess the need and plan the utilization of the infrastructure as per the guidelines of the U.G.C. and other statutory bodies;
 - c. To plan the development of the University campus and ensure its implementation; and

- d. Any other work that might be in the interest of the University.

(F) The Admission Committee:

- (i) There shall be an Admission Committee of the University, the constitution of which shall be as follows:
 - a. The Vice-Chancellor - Chairman
 - b. Directors of all Institutes - Members
 - c. Admission Coordinator - Secretary
 - d. Two Members. One each nominated by The President and The Chancellor.

The Admission Coordinator shall be a senior faculty member nominated by the President.
- (ii) The Admission Committee shall have the power to appoint such number of sub-committees as it thinks fit.
- (iii) Subject to the superintendence of the Academic Council, the Admission Committee shall lay down the principles or norms governing the policy of admission to various courses of studies in the University and may also nominate a person or a sub-committee as the admitting authority in respect of any course of study in an Institute of the University.
- (iv) No student admitted to any course in contravention of the provisions of this sub-clause shall be permitted to take up any examination conducted by the University and the Vice-Chancellor shall have the power to cancel any admission made in such

contravention. The decision of the Vice-Chancellor shall be final.

(G) The Examination Committee:

- (i) There shall be an Examination committee in the University, the constitution of which shall be as follow:
 - a. Vice-Chancellor - Chairman
 - b. Pro-Vice-Chancellor - Vice-Chairman
 - c. All Directors & Deans - Members
 - d. controller of Examination - Member Secretary

- (ii) The Committee shall supervise all the examinations of the University, to ensure their proper conduction including moderation and tabulation and shall perform the following other functions, namely;
 - a) To review and moderate, if necessary, from time to time, the results of the University examinations and submit reports thereon to the Academic Council.
 - b) To make recommendations to the Academic Council for the improvement of the examination system.
 - c) To scrutinize the list of examiners proposed by the Faculty Board/Board of studies and finalize the same.
 - d) To take action wherever necessary against the candidates, paper setters, examination and found

guilty of malpractices in relation to the conduct of the examination.

- (iii) The Examination Committee may appoint such number of sub-committee as it thinks fit, and in particular, may delegate to any one or more persons or sub-committees the power to deal with and decide cases relating to the use of unfair means by the examinees.
- (iv) Notwithstanding anything contained in these Statutes, it shall be lawful for the Examination Committee or as the case may be, for a sub-committee or any person to whom the Examination Committee has delegated its power in this behalf under sub-clause (iii), and as per the ordinances to debar an examinee from future examinations of the University, if in its or his opinion, such examinee is guilty of using unfair means at any such examinations or to inflict any other punishment as deemed fit.

(G) Faculty Boards:

- (i) The Board of each faculty shall be constituted as follows:
 - a. The Dean of the Faculty who shall be the Chairman.
 - b. All the Heads and the Professors of the Departments.
 - c. There shall be at least two members from each Department including Professors of that Department.

- d. The Vice-Chancellor shall invite experts from outside the University, if and when required. Such invitee members will give their valuable suggestion but will not have right to vote.
- (ii) Powers & Function of the Faculty Board shall be as follows:-
- a) All the decisions taken by the Board of Studies shall be considered and shall need to be approved by the Faculty Board.
 - b) The Faculty Board shall have the power to approve the names of the examiners in each subject after considering the proposed list by the Board of studies of each department. However, the Vice-Chancellor shall have the right to change any examiner, if he deems it necessary.
 - c) All the research proposals of various departments shall be considered and approved by the Faculty Board.
 - d) The Faculty Board shall control the activities academic, research or otherwise in the various department comprised in it.
 - e) In case a meeting of the Faculty Board is not possible for any reason, the Dean of Faculty shall have the powers of Faculty Board.
 - f) All emergency decisions of the dean shall have to be reported and ratified in the next meeting of the faculty Board.

(I) Departmental Committees:

- (i) There shall be a Departmental Committee in each Department of teaching in the University to assist the Head of the Department in discharge of his duties and responsibilities.
- (ii) The Department Committee shall consist of
 - a) The Head of the Department, who shall be the Chairman;
 - b) All permanent teachers
- (iii) The Committee shall meet at least once in a month. The minutes of his meetings shall be submitted to the Dean and the director concerned by the Head of the Department.

(J) Board of Studies:

- (i) A Board of Studies may be constituted for one or more than one or more than one department clubbed together, as may be decided by the Dean of the Faculty concerned.
- (ii) It shall comprise
 - a) Head of the Department – Chairman.

Provided that if one Board has been constituted for more than one Department, the Chairman

will be nominated by the Dean of the Faculty concerned.

- b) All the Professors and the Readers of the Department (s).
- c) Two experts from another University nominated by the Vice-Chancellor.
- d) Two Assistant Professor by rotation. However this Committee shall have not less than seven members.
- e) One Professor/Associate Professor/Reader from associate Department of the University nominated by the Director.

(iii) The functions of the Board of Studies shall be as follows:-

- a) The Board shall examine and approve the contents of the courses of each subject prepared and proposed by the departmental committee,
- b) Propose names of the examiners, internal and external,
- c) Ensure merit of teaching and research in the department(s),
- d) Any other matter that may be referred to it by Authorities/Officers of the University.

(iv) All the decisions of the Board shall have to be placed before the Faculty Board for approval before being sent to higher authorities.

1. FACULTIES

The University shall have the faculties as approved by the Chancellor on the recommendation of the Executive Council. Initially, there will be Faculties of Engineering & Technology, Management Studies, Computer Application, Pharmacy Sciences, Hotel Management & Catering Technology, Architecture, Commerce, Basic of Applied Sciences & Arts, Dental, Medical, Dental & Medical Allied Courses, Law and Education.

2. SUBJECTS:

(A) Under-graduate:-

i) B.Tech.:

- a) Computer Science & Engineering
- b) Electronics & Communication Engineering
- c) Information Technology
- d) Mechanical Engineering
- e) Civil Engineering
- f) Electrical Engineering
- g) Electrical & Electronics Engineering
- h) Electronics & Instrumentation Engineering
- i) Aeronautical Engineering
- j) Bio Medical Engineering
- k) Bio Technology Engineering
- l) Chemical Engineering

ii) Bachelor of Pharmacy

iii) Bachelor of Architecture:

- a) B.Arch. (Architecture)
- b) B.Arch. (Building Construction Technology)

c) B.Arch. (Interior Designing)

iv) Bachelor of Hotel Management And Catering
Technology

iv) Bachelor of Business Administration

v) Bachelor of Computer Application

vi) Bachelor of Arts

vii) Bachelor of Arts (Honours)

viii) Bachelor of Science

ix) Bachelor of Science (Honours)

x) Bachelor of Commerce

xi) Bachelor of Commerce (Honours)

xii) Bachelor of Law

xiii) Bachelor of Law (Honours)

xiv) Bachelor of Dental Surgery

xv) Bachelor of Medical Science & Surgery

xvi) Bachelor of Education

xvii) Bachelor of Library Science

(B) Post-graduate:-

i) Master of Technology

ii) Master of Pharmacy

iii) Master of Dental Surgery

iv) Master of Surgery

v) Master of Medicine

vi) Master of Commerce

vii) Master of Arts

viii) Master of Science

ix) Master of Education

x) Master of Architecture

xi) Master of Library Science

The University shall continue to add, amend and reorganize any Faculty based on the recommendations of the University bodies and approval of the Executive Council on fulfilling all other requirements of the UGC and other statutory bodies.

3. TEACHERS AND ADMINISTRATIVE OFFICERS

- (i) **Teachers:** Professor, Associate Professor/Reader, Asstt. Professor/Lecturer, Pro-Term-Lecturer true or any other post/person specified by the Executive Council except the Teaching Assistants/Demonstrators shall be the teachers of the University.
- (ii) **Administrative Officers:** Registrar, Deputy Registrar, Assistant Registrar, Librarian, Deputy Librarian, Assistant Librarian, Medical Officer, Sports Officer, Engineers, Assistant Engineers, Estate Officer, Store & Purchase Officer, Finance Officer, Training & Placement Officer, or any other post/person specified by the Executive Council shall be the administrative officers of the University.
- (iii) Qualification of teachers and administrative officers of different categories shall be adopted by the University as per norms laid down by UGC, AICTE, PCI and other statutory bodies from time to time and where not so specified by any statutory body, as may be approved by the Executive Council on the recommendations of the Academic Council.

- (iv) The pay and service conditions of the teachers and administrative offices will be decided by the Executive Council keeping in view pay scale recommended by UGC/AICTE/State Govt.
- (v) All the Faculty and Administrative Positions shall be filled through a selection process. The procedure for appointment/selection of teachers and administrative officer shall be as prescribed.

7. OTHER ACADEMIC AND ADMINISTRATIVE STAFF

- (i) The qualification and experience for appointment of other academic and administrative staff positions shall be such as may be approved by the Executive Council from time to time.
- (ii) The pay and the conditions of service of other academic and administrative staff, including provision for retirement benefits, insurance and provident fund, the manner of termination of service and disciplinary actions, and the principles governing seniority of service of employees.
- (iii) Every employee of this category shall be appointed/engaged through a process of selection, as prescribed and wherever not prescribed, as decided by the Vice-Chancellor with the approval of the Executive Council.

8. SETTLEMENT OF DISPUTES & REDRESSAL OF GRIEVANCES OF EMPLOYEES

- (i) In case of any dispute between the decisions of the President and the Chancellor, the decision of the Society shall be final.
- (ii) Any dispute arising between the University and any of the employees appointed substantively, shall be settled by the appropriate authority through appropriate channel which shall settle the dispute within three months from the date of its reference after providing an opportunity to the employees in accordance with the procedure prescribed.
- (iii) An aggrieved employee may file an appeal against the order of the appropriate authority to the Executive Council.
- (iv) Any dispute in respect of any teacher and administrative officer (category-1) and other academic and administrative staff (category-2) engaged temporarily or an adhoc or part time or casual basis shall be heard and settled finally by the Vice-Chancellor in case of category-1 and by the Registrar in case of category-2 in accordance with the procedure prescribed.

9. CONFERMENT AND WITHDRAWAL OF HONORARY DEGREES

- (i). (a) The degree of Doctor of Letters {D.Litt.}, Honoris Causa, May be conferred upon such persons as have contributed substantially to the advancement of Literature, Law, Philosophy, Art, Music, Painting or any other subject assigned to the Faculty, or for

conspicuous services rendered by them to the cause of education.

(b) The degree of Doctor of Science {D.Sc.} Honoris Causa, may be conferred upon such persons as have contributed substantially to the advancement of any branch of science, medicine or technology or to planning, organizing or developing scientific and technological institutions in the country.

(c) The degree of Doctor of Laws {LL.D.} Honoris Causa, may be conferred upon persons, who are distinguished lawyers, judges or jurists or statesmen who have made noteworthy contribution to the public good.

(ii). The Executive Council may, *suo motu*, or on the recommendation of the Academic Council by a resolution passed by a majority of its total membership and also of not less than two-third of the members present and voting, submit a proposal to the Chancellor for conferment of an honorary degree, which will require the approval with the Chancellor prior to giving it effect.

Provided that no such proposal shall be submitted in respect of a person who is a member of any authority or body of the University.

(iii). The University shall have the power to withdraw the degrees so conferred if it is so desirable. Before taking any action for the withdrawal of any such degrees, conferred or granted by the University, the person concerned shall be given an opportunity to explain the

charges against him. The charges framed against him shall be communicated by the Registrar by registered post and the person concerned shall be required to submit his explanation within a period of not less than fifteen days of the receipt of the charges.

- (iv). Every proposal for the withdrawal of an honorary degree shall require previous sanction of the Chancellor.

10. CONFERMENT OF DEGREES, DIPLOMAS AND CERTIFICATES

- (i). The University shall have the power to award degrees, diplomas and certificates to students admitted to different courses in the Colleges/Institutes/Faculties/Departments in accordance with law and who have been declared eligible thereof on the basis of the results of the examinations conducted by the University as per its Statutes and Ordinances. The conferment of degrees shall require the approval of the Academic Council.
- (ii). The Degrees, Diplomas or Certificates shall be as instituted by the Academic Council in accordance with the law.
- (iii). The honorary and the doctoral degrees shall be conferred at convocation by the Chancellor/the Pro-Chancellor, in absence of the Chancellor. All other degrees shall be conferred at convocation by the Vice-Chancellor/ the Pro-Vice-Chancellor, in absence of the Vice-Chancellor.

11. RECOGNITION OF INSTITUTES OF RESEARCH CENTRES OF ADVANCED STUDIES

- (i). An Institute may be recognized by the Executive Council as an Institution where research may be carried on in fulfillment of the objectives of the Act after it has been recommended by the Academic Council with the concurrence of the Board of the Faculty concerned. The recognition so granted may be withdrawn by the Executive Council on recommendation of the Academic Council made with the concurrence of the Board of the Faculty concerned.
- (ii). The Management of the Institute so recognized shall vest in,
 - a) A Committee of Management or other equivalent body, appointed by the person or the body maintaining the Institute, the constitution of which shall be reported and need to be approved to the Executive Council, or
 - b) A Director appointed with the approval of Vice-Chancellor by the person or the body maintaining the Institute.
- (iii). Research work in such a recognized Institute may be guided by the Director and other teachers of the Institute who may be recognized as supervisors or advisers of D. Litt., D.Sc., LL.D. or D.Phil./Ph.D. Degrees of the University.
- (iv). The Director and other teachers of the Institutes, if they so agree, may deliver a course of advance lectures to

research students of the University with the consent of the Head of the Department concerned.

- (v). Any person having requisite qualifications & desirous of carrying on research work at the Institute for research degrees of the University shall make an application to the Director of the Institute. The application so received shall be placed before the Research Degree Committee of the University and, if approved by the Committee, the applicant shall be permitted to start work on payment of such fees as may be fixed by the University from time to time.
- (vi). The reports of the examiners of the thesis shall be placed before the Research Degree Committee to be constituted by the Academic Council.
- (vii). Any specific grant or donation received for an Institute shall be ear marked for the Institute and spend on the Institute.

12. CONVOCAATION

- (i).
 - a) A convocation for conferring its degrees, diplomas, and other academic distinctions may be held by the University normally once in a year on such date and at such time as the Executive Council may approve.
 - b) A special convocation may be held by the University with the prior approval of the Chancellor.

- c) The convocation shall consist of the persons specified as constituting the body corporate of the University.
- (ii). The Procedure to be observed at the convocations referred here shall be similar to that followed by other Universities of repute. The detailed procedure will be prepared by the Academic Council & got approved from the Executive Council prior to holding the first Convocation.
- (iii). Where the University does not find it convenient to hold the convocation in accordance with the Statutes, the degrees, diplomas and other academic distinctions may be dispatched to the candidates concerned by registered post or candidates may collect from the University office.

13. CORRESPONDENCE COURSES AND DISTANCE EDUCATION

It shall be open to the University to run correspondence courses or distance education in conformity with U.G.C. guidelines and norms laid down by the Distance Education Council.

14. ESTABLISHMENT OF NEW CENTRES / INSTITUTIONS / DEPARTMENTS / SCHOOLS

Nothing in these Statutes shall come in the way of the University in establishment of new departments, institutions, schools or centre of study by making amendments in any of the Statutes.

15. ABOLITION OF CENTRES / INSTITUTIONS / DEPARTMENTS / SCHOOLS

Nothing in these Statutes shall come in the way of the University in abolition of established departments, institutions, schools or centre of study by making amendments in any of the Statutes.

16. PROVISIONS RELATING TO WOMEN AND OTHER DISADVANTAGE STUDENTS

Consistent with the provisions of the Article 15(3) of the Constitution of India as well as the directions of the State Government and UGC guidelines, it shall be open to the University to make special arrangement in respect of women and other disadvantage students, as it may consider desirable.

17. PROVISIONS RELATING TO DISCIPLINE

- (i). The University shall lay down by ordinances the ways and means to enforce discipline among the students, whether day scholar or hostellers, irrespective of their caste, color, sex, religion or place of birth.
- (ii). Ragging in any form, by whatever name called, shall be punishable in accordance with the provisions so made in the ordinances, the guidelines of UGC State Government.

- (iii). The University shall make ordinances to regulate and enforce discipline among the employees including the officers and teachers of the University.

18. HEALTH AND GENERAL WELFARE OF THE EMPLOYEES

The University shall make provisions through ordinances for the purpose of promoting health and general welfare of the teachers, students and employees of the University.

19. DISPUTES AS TO THE CONSTITUTION OF AUTHORITIES AND BODIES

- (i). If any question arises as to whether any person has been duly elected nominated or appointed as or is entitled to be a member of any Authority or other Body of the University, the matter shall be referred to the Executive Council for decision. The persons aggrieved with the decision of the Executive Council may prefer and appeal before the Society within the time prescribed by the Executive Council in its order. The decision of the Appellate Authority (Society) shall be final and binding.

- (ii). Where any Authority of the University is given power under the Act, Statutes or Ordinances to appoint Committees, such Committees shall, save as otherwise provided, consist of members of the Authority concerned and of such other persons as the Authority in each case may think fit.

20. JURISDICTION

All disputes will be subject to the jurisdiction of Hon'ble High Court, Lucknow Bench, Uttar Pradesh.

21. MISCELLANEOUS

- (i). If anything is contradictory in the Act and the Statutes, interpretation of the Act will prevail.
- (ii). The Salary, terms and conditions of service of the officers/employees of the University, wherever not specified, will be decided by the Executive Council.
- (iii). The minimum qualifications/eligibility for any job, if not specified, will be decided by the Executive Council.

22. AMENDMENT

The Executive Council of the University shall have the power to amend, add, annul, repeal or modify any of the provisions of these statutes in accordance with the law. However, it is provided that it shall be necessary for the Executive Council to seek approval of any such act as mentioned above in this clause, by the Society.