



# BABU BANARASI DAS UNIVERSITY, LUCKNOW

## APPLICATION FOR SCRUTINY OF MARKS

..... Year..... Semester Examination 20....- 20....

1. Name of School ..... School Code

2. Course ..... (a) Branch ..... (b) Branch Code

3. Detail of Scrutiny Fees *Scrutiny Fee Rs* ..... Voucher No..... & Date ..... Number of Subjects .....

4. Roll Number

5. Name of Student .....

6. Permanent Address.....

..... Pin Code ..... Mobile No. ....

7. Address for Communication.....

..... Pin Code ..... Mobile No. ....

### 8. Details of Subjects for Scrutiny:

S. No.	Subject Code	Name of Subject	Marks Obtained (Theory Exam.)	Marks obtained after scrutiny (For office use only)
1				
2				
3				
4				
5				
6				
7				
8				

.....  
Signature of Examiner

### DECLARATION OF STUDENT

The above informations given by me and are correct. I will be solely responsible for wrong information, if any.

(Signature of Student)

This is to certify that the entries (including marks entered) made by the student in the scrutiny form have been checked and verified from the office record and found correct.

Signature of Dean/Head of School/Deptt.  
Seal

### Receipt for Student

Received Scrutiny Application Form of Mr./Ms.....Roll No.

Course ..... Branch ..... School .....

..... Semester ..... Year Academic Session 20 .....-20....., on Date .....

The student has deposited Rs. .... for ..... Subjects @ Rs. 500/- (Rupees Five Hundred) per subject in the Accounts Office.

Signature of Authorized Person



**CONTROLLER OF EXAMINATION**  
**BABU BANARASI DAS UNIVERSITY, LUCKNOW**

.....Year.....Semester Examination 20....- 20....

1. Name of School ..... School Code

2. Course .....(a) Branch ..... (b) Branch Code

3. Roll Number

4. Name of Student .....

**5. Details of Subjects for Scrutiny:**

*(Students should fill column No. 2,3 and 4. Column no. 5 and 6 are for official use only)*

S. No.	Subjects for Scrutiny			Marks Obtained after Scrutiny	Difference in Marks after Scrutiny (+ or -)
	Code	Name of Subject	Marks Obtained (Theory Exam.)		
1	2	3	4	5	6
1					
2					
3					
4					
5					
6					
7					
8					

Dear student,

Considering your application for the scrutiny of marks in the above subjects you are hereby informed that:

- 1- There is NO change in marks, as obtained earlier in the subjects given above, after scrutiny. Hence your earlier declared result remains unchanged.
- 2- As a result of scrutiny your earlier obtained marks have been changed as given above. Its information and updated result are being sent separately. Kindly contact Dean/HOD of your department in this regard.

Date :.....  
Babu Banarasi Das University  
Lucknow

**Controller of Examination**

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**Rules regarding Scrutiny of Marks**

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1. Student must write clearly their Name, Roll No., Course, Examination Year, Semester and Postal Address.
2. Write only those subjects in which student wishes to apply for Scrutiny of Marks.
3. In Scrutiny of Answer Book only totaling of Marks and unevaluated answer will be evaluated, if any.
4. The Answer Book will not be re-evaluated.
5. The Original Marksheet will have to be submitted back to the University only then the new corrected Marksheet will be issued.
6. The Scrutiny will be done of End Semester Theory Paper Examination. No Scrutiny for Practical Subject will be done.