

STUDENT NOTICE

Sub.: Submission of Enrolment and Examination Forms of newly admitted students (First Semester and Third Semester Lateral Entry) of Academic Session 2015-16 and submission of Examination Forms of III/V/VII/IX Semester students 2015-16 (Regular, Re-admitted & Ex-students).

The Enrolment and Examination Forms for the newly admitted students (First Semester and Third Semester Lateral Entry) in 2015-16 and Examination Forms for First/Third/Fifth/Seventh/Ninth Semester students 2015-16 are available in the respective departments.

The following documents must be enclosed by the student with the Enrolment Form at the time of submission in the respective department..

1. Copy of High School Mark sheet / Certificate for the verification of Name/Father's Name/DOB.
2. Copy of Intermediate Mark sheet.
3. Copy of Graduation Mark sheet for PG Courses.
4. Original TC / Migration Certificate from College / University last attended.

(Incomplete Enrolment Forms with respect to Qualifying Exam Mark sheet will not be accepted).

The Enrolment Form is to be filled by only new students who have taken admission in the Session 2015-16. The Examination Form is to be submitted by all the students Regular, Re-admitted, Ex-students of Ist, IIIrd, Vth, VIIth and IXth Semester.

The students have to submit the Enrolment Forms and Examination Forms as per following schedule.

The last date of submission (without late fine) - **October 15, 2015**

The last date of submission (with late fine of ₹ 1000/- each for Enrolment and Examination Form) - **October 30, 2015**

The last date of submission (with late fine of ₹ 2000/- each for Enrolment and Examination Form) - **November 10, 2015**

The students are required to clear their Semester Fee Dues, if any, before submission of Enrolment and Examination Forms in the Department.



Prof. (Dr.) Alok Kumar
Controller of Examination